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PRIVACY POLICY

Astrome Technologies Private Limited (“**Company/we/us/our**”) under the brand name ‘**Astrome**’, is dedicated to creating safe and easy usage of our Website for one and all. You can be assured that your privacy is protected and we value the trust you place in us. We follow the highest standards for secure transactions and User’s information privacy.

We make available the Website and the Services to you, based on the terms of use of the Website and the Services available at [Terms of Use](#) (“**Terms**”).

Please read this privacy policy (“**Policy**”), along with the Terms, to learn about our information gathering and dissemination practices. Your use of the Website and our Services shall signify your acceptance of this Policy and your agreement to be legally bound by the same.

If you do not agree with the terms of this Policy, kindly do not use the Website or avail any of the Services.

For the purpose of this Policy, all capitalised terms used herein, but have not been defined herein, shall have the meaning so assigned to them in the Terms.

1. INFORMATION PROVIDED BY THE USER

During your use of the Website and with respect to any business enquiry about our products and Services, your application to apply for a career opportunity under the tab ‘Careers’, business enquiry about our products and Services, or for the purposes of collaborating or partnering with us (“**Programmes**”) detailed out on our Website, we may collect and process such information from you, including but not limited to the information mentioned below:

- 1.1. The Website obtains the information you provide when you access, download and register for the Website and/or related Services & Programmes. When you register with us, you generally provide (a) your name, age, email address, phone number and password; (b) transaction-related information, such as when you make purchases, respond to any offers, or download or use applications from us; (c) information you provide us when you contact us for help; (d) information



you enter into our system when using the Website and/or related Services & Programmes, such as while asking doubts, as may be applicable. The said information collected from you could be categorized as “**Personal Information**”, “**Sensitive Personal Information**” and “**Associated Information**”. Personal Information, Sensitive Personal Information and Associated Information (each as individually defined under the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 (the “**Data Protection Rules**”)) shall collectively be referred to as “**Information**” in this Policy.

- 1.2. The personal Information is collected from you in a voluntary fashion when you provide your credentials on the Website. You may choose to not provide such personal Information to us. Further, we may decline to process requests which we find to be contrary to the terms laid down under this Privacy Policy, the Terms or any applicable laws, or which require disproportionate technical effort, jeopardize the privacy of others or are extremely impractical.
- 1.3. We may use the Information to contact you from time to time, to provide you with the relevant details about the Services & Programmes, important information, required notices and marketing promotions. In the event that we require any further information that personally identifies you (personal information) or allows us to contact you, we shall request for the same.
- 1.4. We will not differentiate between who is using the device to access the Website and/or the Services & related Programmes, so long as the log in/access credentials match with yours. In order to make the best use of the Website and the Services and to enable your Information to be captured accurately on the Website, it is essential that you have logged in using your credentials.
- 1.5. At all times the option lies with you to not provide the Personal Information or Sensitive Personal Information. Further, you shall, at any time while using the Website and/or the Services & related Programmes, also have an option to withdraw your consent given earlier to us to use any Personal Information or Sensitive Personal Information, if provided. Such withdrawal of the consent is required to be sent in writing to us at the contact details provided in this Policy below. In such event, however, we fully reserves the right not to allow further usage of the Website or provide any Services & related Programmes thereunder to you.

2. INFORMATION COLLECTED AUTOMATICALLY



- 2.1. In addition, the Website may collect certain information automatically, including, but not limited to, the type of the compatible device you use, your devices' unique device id, the IP address of your devices, your devices' operating system, the type of internet browsers you use, and information about the way you use the Website, and/or the Services & related Programmes. We also collect other relevant information as per the permissions that you provide.
- 2.2. As and when applicable, we may use an outside credit card processing company to bill you for goods and services. These companies do not retain, share, store or use personally identifiable information for any other purpose.

3. USE OF INFORMATION

- 3.1. We use the collected Information to analyse trends, to conduct research, to administer the Website and/or the Services & related Programmes, to learn about each user's learning patterns and movements around the Website and/or the Services & related Programmes and to gather demographic information and usage behaviour about our user base as a whole. Aggregated and individual, anonymized and non-anonymized data may periodically be transmitted to external service providers to help us improve the Website and our Services & related Programmes. We will share your information with third parties only in the ways that are described below in this Policy.
- 3.2. We may use the individual data and behavior patterns combined with personal information to provide you with personalized content, and better your learning objectives. Third parties provide certain services which we may use to analyze the data and information to personalize, drive insights and help us better your experience or reach out to you with more value added applications, products, information and services. However, these third party companies do not have any independent right to share this information. We do not sell, trade or rent your Information to any third party unless, we have been expressly authorized by you either in writing or electronically to do so. We may at times provide aggregate statistics about our customers, traffic patterns, and related site information to reputable third parties, however this information when disclosed will be in an aggregate form and does not contain any of your Personally Identifiable Information.
- 3.3. In addition to the foregoing, we may also use the Information for the purposes of:
 - a. Review the Information provided by you for the Programmes in your



- application in order to ascertain your eligibility for the Programmes;
- b. Assess your credentials including but not limited to educational qualifications, work experience as specified in your application for shortlisting or selection for the Programme;
 - c. To conduct any background checks if required as the Company may deem fit;
 - d. To update you about the status of your application and provide you any agreed assistance or support with respect to the Programme;
 - e. To update you upon the development and news in relation to the Programmes;
 - f. To collect any monies owed by you to the Company;
 - g. Provide you updates for any events conducted by the Company;
 - h. To contact you, either with respect to any employment opportunities, in addition to the Programme and assess your candidature for the relevant job or for business enquiry as and when suitable
- 3.4. We will occasionally send email notices or contact you to communicate about our Services and benefits, as they are considered an essential part of the Services & our related Programmes.
- 3.5. We may disclose Information:
- a. as required by law, such as to comply with a subpoena, or similar legal process;
 - b. to enforce applicable terms enumerated under the Terms, including investigation of potential violations thereof;
 - c. when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud, address security or technical issues or respond to a government request;
 - d. with our trusted services providers who work on our behalf, do not have an independent use of the Information we disclose to them, and have agreed to adhere to the rules set forth in this Policy;
 - e. to protect against imminent harm to the rights, property or safety of the Company, the Website, the Services or our users or the public as required or permitted by law;
 - f. with third party service providers in order to personalize the Website and/or the Services & related Programmes for a better user experience and to perform behavioural analysis;
 - g. For any other purposes which we notify you of at the time of obtaining your consent.



- 3.6. Any portion of the Information containing personal data relating to minors provided by you shall be deemed to be given with the consent of the minor's parent or legal guardian. Such consent is deemed to be provided by your registration with us.
- 3.7. The Company may be involved in the transaction of a merger, acquisition, sale of assets, business re-organization, bankruptcy etc. During such a process, it may sell, transfer or otherwise share some or all of its assets which may include your Information. However, in such an event of sale or transfer, the Company shall reasonably ensure that your Information collected and stored by the Company is stored and used by the transferee in a manner that is consistent with this Policy. Any such third party to whom we transfer or sell shall have the right to continue to use the Information that you provide to us or collected by us immediately prior to such transfer or sale. On completion of the sale or transfer, the Policy of the third party shall apply with respect to your Information. To stay updated about such business transactions, please read this Policy from time to time.
- 3.8. We assume no liability for any disclosure of Information due to errors in transmission, unauthorised third party access or other acts of third parties, or acts or omissions beyond our reasonable control and you agree that you will not hold us responsible for any breach of security unless such breach has been caused as a direct result of our gross negligence or wilful default.

4. ACCESS TO YOUR PERSONAL INFORMATION

We will provide you with the means to ensure that your Information is correct and current. If you have created an Account, you may access your Account and change your Account details from our Website. We adopt reasonable security measures to protect your password from being exposed or disclosed to anyone.

5. COOKIES

- 5.1. We send cookies (small files containing a string of characters) to your computer, thereby uniquely identifying your browser. Cookies are used to track your preferences, help you login faster, and aggregated to determine user trends. This data is used to improve our offerings, such as providing more content in areas of greater interest to a majority of users.

Most browsers are initially set up to accept cookies, but you can reset your browser to refuse all cookies or to indicate when a cookie is being sent. Some of



our features and services may not function properly if your cookies are disabled. We may also employ geo-tagging to ascertain the location from where you have accessed our Website, and such data shall be used by us to ascertain your identity upon you revisiting our Website.

6. THIRD PARTY WEBSITES AND LINKS

We may present links in a format that enables us to keep track of whether these links have been followed. We use this information to improve our customized content. Clicking on links may take you to sites outside our domain. We are not responsible for the privacy practices of other web sites. We encourage our users to be aware when they leave our site to read the privacy statements of each and every web site that collects personally identifiable information. This Policy applies solely to information collected on the Website.

7. ALERTS

We may alert you by email or phone (through sms/call/mail) to inform you about new service offerings or other information which we feel might be useful for you.

8. PUBLIC FORUMS

When you use certain features on the Website, like the discussion forums and you post or share your personal information such as comments, messages, files, photos, will be available to all users, and will be in the public domain. All such sharing of information is done at your own risk. Please keep in mind that if you disclose Personal Information in your profile or when posting on our forums this information may become publicly available.

9. SECURITY

- 9.1. We use reasonable safeguards to protect and preserve the integrity and security of your Information against unauthorized access, loss, theft, unauthorised, reproduction, use or amendment, disclosure or destruction of information we hold. We use reasonable security practices and procedures and use secure servers as may be mandated under applicable laws for protection of your information.
- 9.2. We limit the disclosure of personal Information to our employees, independent contractors including vendors, affiliates, consultants, business associates,



service providers and distributors of our Services & related Programmes, on a “need-to-know” basis, and only if the disclosure will enable that entity to provide us with business, professional, or technical support or fulfill your request. However, we are not responsible for any breach of security or for any actions of any third parties. We shall not be liable for any loss or injury caused to you as a result of you providing your personal Information to third party (including any third party websites) even if links to such third party websites are provided on the Website.

- 9.3. As a registered user with an Account (if applicable), you are responsible for keeping your password confidential. By submitting your Information on our Website, you agree to the handling of your Information by the Company in a manner as stated under this Privacy Policy. We will take such steps as we consider reasonably necessary to ensure that your Information is treated securely and in accordance with the Privacy Policy.
- 9.4. By using the Website, you accept the inherent security implications of data transmission over the internet and the world wide web cannot always be guaranteed as completely secure. Therefore, your use of the Website will be at your own risk.
- 9.5. Notwithstanding anything contained in this Policy or elsewhere, the Company shall not be held responsible for any loss, damage or misuse of your Information, if such loss, damage or misuse is attributable to a Force Majeure Event (as defined below). A "**Force Majeure Event**" shall mean any event that is beyond Our reasonable control and shall include, without limitation, sabotage, fire, flood, explosion, acts of God, civil commotion, strikes or industrial action of any kind, riots, insurrection, war, acts of government, governmental restrictions, pandemic, epidemic, computer hacking, unauthorised access to computer, computer system or computer network crashes, breach of security and encryption (provided beyond our reasonable control), power or electricity failure or unavailability of adequate power or electricity.

10. RETENTION OF INFORMATION

We will use and retain your information for such periods as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements. . We may alter this practice according to legal and business requirements. For example, we may lengthen the retention period for some data if needed to comply with law or voluntary codes of conduct. Unless otherwise prohibited,



we may shorten the retention period for some types of data if needed to free up storage space or for any reason whatsoever.

11. LOG INFORMATION

When you access the Website, our servers automatically record information that your browser sends whenever you visit a Website. These server logs may include information such as your web request, internet protocol address, browser type, browser language, the date and time of your request and one or more cookies that may uniquely identify your browser.

12. USER COMMUNICATIONS

12.1. When you send an email or other communication to us, we may retain those communications in order to process your inquiries, respond to your requests and improve our Website and Services.

12.2. If you wish to opt-out of receiving non-essential communications such as promotional and marketing-related information from us, please send us an email at [unsubscribe@astrome.co].

13. CHANGES TO THIS POLICY

As the Company evolves, our Policy will need to evolve as well to cover new situations. You are advised to review this Policy regularly for any changes, as continued use is deemed approval of all changes.

14. YOUR CONSENT

We believe that, every user of the Website, Services & related Programmes must be in a position to provide an informed consent prior to providing any Information required for the use of the Website and the Services. By registering with us, you are expressly consenting to our collection, processing, storing, disclosing and handling of your Information as set forth in this Policy, now and as amended by us from time to time. Processing, your Information in any way, including, but not limited to, collecting, storing, deleting, using, combining, sharing, transferring and disclosing information, all of which activities will take place in India. If you reside outside India your information will be transferred, processed and stored in accordance with the applicable data protection laws of India. In the event that you do not seek for your information to be transferred, processed and stored in accordance with the applicable data protection laws of



India, please do not register on the Website.

15. CONTACT INFORMATION

If you, at any time, wish to:

- a. Enquire about this Policy or seek information about how we may manage, protect and/or process your Information; or
- b. Complain about the way we manage, protect and/or process your Information, please reach out to our Grievance Officer, whose name and contact details are provided below as per the Information Technology Act 2000 and Rules made there under:

Name: Saran S

Email Id: contact@astrome.co

Address: 3rd floor, MRK Tower, No.69/B, 2nd Stage,
West of Chord Road, Basaveshwara Nagar,
Bangalore 560086, Karnataka, India.

16. NO WAIVER

The failure on our part to enforce any part of this Policy shall not constitute a waiver of any of our rights hereunder for past or future actions.

17. GOVERNING LAW

This Policy shall be governed in all respects by the laws of India. In case of any dispute with respect to this Policy, the courts at Bengaluru, Karnataka, India shall have exclusive jurisdiction to settle any such dispute or claim.

18. DISCLAIMER

While every effort is made to ensure the accuracy of information offered on these pages, we shall have no liability for errors, omissions or inadequacies in the information contained herein or for interpretations thereof. The Website could include inaccuracies or outdated information and is subject to change at any time without notice. Your use of the Website is at your own risk.

THE INFORMATION, DOCUMENTATION, SOFTWARE, PRODUCTS, AND SERVICES CONTAINED ON THE WEBSITE ARE PROVIDED "AS IS" WITHOUT ANY WARRANTY OF ANY KIND. THE COMPANY AND



ITS OFFICERS, EMPLOYEES AND AGENTS DISCLAIM ALL WARRANTIES RELATING TO THE INFORMATION, DOCUMENTATION, SOFTWARE, PRODUCTS AND SERVICES CONTAINED ON THE WEBSITE, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES AGAINST INFRINGEMENT OF THIRD PARTY RIGHTS, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. COMPANY SHALL NOT BE LIABLE FOR DAMAGES, WHETHER DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL, AS A RESULT OF THE REPRODUCTION, MODIFICATION, DISTRIBUTION OR USE OF THE INFORMATION, DOCUMENTATION, SOFTWARE, PRODUCTS AND SERVICES.

Reach out to us at contact@astrome.co, in case of any queries.